

# FOREST HILLS ELEMENTARY

## ADVISORY COUNCIL

September 11, 2018

### Minutes

- I. Roll Call to Establish Quorum-Quorum Established
  - Motions made by Ms. Hickman and second by Ms. Sanclemente.
  
- II. Review / Approve minutes from August meeting
  - Motion made by Mr. Elrich and seconded by Ms. Hickman
  
- III. Sac Compostion-Completed
  
- IV. Sac By Laws-reviewed and approved
  
  
- V. SMART Bond Money Update
  - Project Manager is Mr. Fady Hardan was present during this SAC meeting.
  - SMART Bond will be utilized for roof renovation, new marquee, media center renovation, and music instruments.
    1. Roofing – buildings 1 and 3
    2. Media center – doors
    3. Updating of fire sprinklers
  - All vendors/workers undergo a detail background check.
  - All information regarding construction is public

records.

- FHP is the contractor hired to work on project.
- Jorge Gutierrez LLC is the assigned project designer.
  
- Nothing will be done prior to having principal approval.
- There will be absolutely no curriculum interruptions.
- Notice to proceed has been filed, construction will begin as soon as all parties have met and gone over any last-minute details.
- All information regarding the SMART Bond can be locate via the FHE website or the School Board of Broward County website.
- All work will be done without interruption of certain school activities, however, please keep in mind the more obstacles = the longer the project will take = the more expensive it will become.

#### VI. PTO Update

- PTO membership drive is currently in action
- PTO fundraiser funds will be utilized to purchase Stop the Bleed Kits, one per room.
- Fall Festival information to come soon.
- Donations of snacks and first aid kits to ensure that each classroom has an emergency kit.

#### VII. School Arrival/ Dismissal update and concerns

- No concerns currently.
- Procedures are running smoothly.

VIII. Dual Language

- Survey results = not enough interest
- Currently there is only 1 dual language class – 1<sup>st</sup> grade

IX. Questions and Adjournment

- Meeting adjourned at 7:37 am